

APPENDIX B

Accommodation for Member Federation Guests

Dear Friends,

The LOC Osaka 2007 is pleased to offer assistance to the IAAF National Federations who would like to find a solution for the accommodation of their guests or sponsors at the 11th IAAF World Championships in Athletics in Osaka. Please read this letter carefully and follow the instructions:

1. Your contact

Kintetsu International (Kinki Nippon Tourist Co., Ltd = K.N.T) is coordinating accommodation for the LOC Osaka 2007.

2. To Book Rooms :

- a) The deadline for accommodation requests is **31st May 2007**.
- b) All requests must be made in writing using the original forms and mailed to the LOC. Requests made by fax, e-mail or phone will not be accepted.
- c) Full payment must be made at the time of request.
- d) If full payment is not received by **30 June 2007**, the rooms will be released and the reservation will be cancelled.
- e) Rooms cannot be guaranteed for requests made on or after **31st May 2007**.
- f) Requests will be processed on a first-come, first-served basis while rooms are available when payments are received by KNT.
- g) Rooms are available from 23 August to 3 September

3. Payment can made by :

a) **Bank Transfer**

Bank name and branch : Risona Bank, Kitahama Branch
Address : 2-2-22 Kitahama, Chuo-ku, Osaka, 541-0041
Account number : 6612766
Account holder ; Kinki Nippon Tourist Co.,Ltd, Kansai Event Convention Branch
SWIFT : DIWAJPJT

Please remember to make the bank transfer with the word "IAAF MF Guests" and please submit the receipt together with your accommodation request form.

b) **Credit Card**

Only American Express, MasterCard, VISA, DC, JCB and Diners cards may be used

4. Refund Policy in Case of Cancellation or Modification

- a) Requests for Cancellation or modification must be submitted in writing to:
Kintetsu International (Kinki Nippon Tourist Co., Ltd. = K.N.T)
Address: Daiko Imabashi Bldg. 3F, 2-4-10 Imabashi, Chuo-ku, Osaka, 541-0042 Japan
Tel.: +81 6 6202 0348
Fax: +81 6 6202 7921
E-mail: osaka2007eckansai@or.knt.co.jp
- b) Request for refunds in case of cancellation requests must be submitted in writing:
Any other money paid to the LOC shall be refunded in accordance with the following schedule.
(All dates based on Monaco time)
If cancellation request is:

Received by 30 June 2007	100% refund
Received by 15 July 2007	50% refund
Received by 30 July 2007	25% refund
Received on or after 31 July 2007	No refund

5. Hotel List (Room rates include breakfast and tax)

	HOTEL	Location	Cat.	Rate (¥)		
				Single	Twin (Double)	
				Single use	Twin use	Single use
A	Swissotel Nankai Osaka	Namba	S	—	25,310	38,310
B	ANA Gate Tower Hotel Osaka	Kansai Airport	A	15,750	10,500	17,850
C	RIHGA Royal Hotel Sakai	Sakai	A	11,550	9,450	18,900
D	Hotel New Hankyu	Umeda	A	13,650	11,550	17,850
E	Hotel Metro the 21	Shinsaibashi	B	8,610	-	-
F	Ark Hotel Osaka	Shinsaibashi	B	8,400	—	—
G	Toko Hotel	Minami Morimachi	B	7,350	—	—
H	Hotel Hokke Club	Umeda	B	7,350	—	—
I	Plaza Hotel Osaka	Juso	B	8,400	7,350	13,650

* Rate in Japanese Yen Per Person Per Night

* All prices are subject to change in case of increase in tax rate

6. Presentation of the hotels

A. Swissotel Nankai Osaka

Located in Namba, in the middle of the Midosuji Boulevard in Minami, It has the 36-storey skyscraper reaches 147 m above ground.

Internet: LAN cable access available in all rooms (Free)

Swissotel Nankai Osaka
5-1-60 Namba, Chuo-ku, Osaka 542-0076, Japan
Tel: +81 6 6646 1111 Fax: +81 6 6648 0331
<http://osaka.swissotel.com/>

B. ANA Gate Tower Hotel Osaka

Located across from Kansai International Airport, the ANA Gate Tower Hotel Osaka in Rinku Town soars into the sky.

Free shuttle bus from Kansai International Airport runs every 15 minutes

Internet: LAN cable access available in all rooms (Free; LAN cable required)

ANA Gate Tower Hotel Osaka
1 Rinkuorai-Kita, Izumisano-shi, Osaka 598-8511
Tel: +81 72-460-1111 Fax: +81 72-460-1177
<http://www.anagth.co.jp/english/index.html>

C. RIHGA Royal Hotel Sakai

It is at very convenient location in Sakai city. Easy access either from Kansai Int'l airport or from Namba in Osaka city.

Internet: LAN cable access available in all rooms (Free)
Rihga Royal Hotel Osaka
4-45-1 Ebisushima -cho, Sakai-ku, Sakai, 590-0985
Tel: +81 72-224-1121 Fax: +81 72-224-1120
<http://www.rihga-sakai.co.jp>

D. Hotel New Hankyu

Boasts the most convenient location of any hotel in Osaka. Offers 23 restaurants and bars with a wide selection.
Internet: LAN cable access available in some rooms (1,000 Yen/day, regardless of usage)
Hotel New Hankyu Osaka
1-1-35 Shibata, Kita-ku, Osaka 530-8310
Tel: +81 6-6372-5101 Fax: +81 6-6374-6885
http://www.hankyu-hotel.com/hotels/19osakashh/index_en.html

E. Hotel Metro the 21

Located in the heart of the Minami district, very close to the station, shopping and dining areas charming European décor
Internet: LAN cable access available in some rooms (Free)
Hotel Metro The 21
2-13 Soemon-Cho, Chuo-ku, Osaka 542-0084
Tel: +81 6-6211-3555 Fax: +81 6-6211-3586
<http://www.metro21.co.jp/e/index.htm>

F. Ark Hotel Osaka

A modern, Western-style business hotel with all the amenities of more expensive hotels. Easy access to several subway lines makes getting around Osaka easy.
Internet: LAN cable access available in all rooms (Free)
Ark Hotel Osaka
1-19-18 Shimanouchi, Chuo-ku, Osaka 542-0082
Tel: +81 6-6252-5111 Fax: +81 6252-5471
<http://osaka.ark-hotel.co.jp/index02.html>

G. Toko City Hotel Umeda

Located near the Minami Morimachi subway station to the east of Umeda in central Osaka. One kilometre from the subway station.
Internet: LAN cable access available in all rooms. (Free)
Toko City Hotel Umeda
1-3-19 Minami-morimachi, Kita-ku, Osaka 530-0054
Tel: +81 6-6363-1201 Fax: +81 6-6363-5078
<http://www.tokocityhotel.co.jp/umeda/>

H. Hotel Hokke Club Osaka

Relax in a large public bath with view on the top floor. It is the best for business and sightseeing.
Internet: LAN cable access available in all rooms (Free)
Hotel Hokke club Osaka
12-19 Togano-cho, Kita-ku, Osaka 530-0056
Tel: +81 6-6313-3171 Fax: +81 6-6313-4637
<http://www.hokke.co.jp/2701/index.php>

I. Plaza Hotel Osaka

Located about a ten-minute walk from Juso station on the Hankyu line. Recently renovated rooms include refrigerators and cable televisions.
Internet: LAN cable access available in most rooms (Free)
Hotel Plaza Osaka
1-9-15 Shinkitano, Yodogawa-ku, Osaka 532-0025
Tel: +81 6-6303-1000 Fax: +81 6-6303-0550 http://www.plzosc.jp/index_e.html



11th IAAF World Championships in Athletics - Osaka 2007
 August 25 - September 2, 2007
 11^{èmes} Championnats du Monde d'Athlétisme de l'IAAF -
 Osaka 2007
 25 août - 2 septembre, 2007

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Accommodation number
 Numéro d'hébergement

Deadline for accommodation reservations: 31 May
 2007
 Date limite de réservation: 31 Mai 2007

ACCOMMODATION RESERVATION FORM FORMULAIRE DE RESERVATION D'HEBERGEMENT

1 PERSONAL DETAILS • RENSEIGNEMENTS PERSONNELS

Family Name • Nom		First Name • Prénom		Male/Female • Homme/Femme	
Passport Number • Numéro de passeport		Nationality • Nationalité		Date of Birth • Date de naissance	
Telephone • Téléphone		Telefax • Télécopie		E-mail • Courriel	
Arrival Date (DDMMYYYY) Date d'arrivée (JJMMAAAA)		Departure Date (DDMMYYYY) Date de départ (JJMMAAAA)		Number of Nights • Nombre de nuits	

2 HOTEL SELECTION • CHOIX DE L'HOTEL

Please tick the appropriate boxes / Veuillez cocher les cases correspondante

HOTEL NAME	1 st Choice/Choix N°	2 nd Choice/Choix N°	3 rd Choice/Choix N°	Single/Individuelle	Twin / Double
A Swissotel Nankai Osaka	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
B ANA Gate Tower Hotel Osaka	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
C Rihga Royal Hotel Sakai	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
D Hotel New Hankyu Osaka	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
E Hotel Metro the 21	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
F Ark Hotel Osaka	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
G Toko Hote Umeda	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
H Hotel Hokke Club Osaka	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
I Plaza Hotel Osaka	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>

At the time of reservation, the full payment must be paid by using a bank transfer or a credit card (American Express, MasterCard, VISA, DC, JCB, Diners). No cheques are accepted. Au moment de la réservation, le montant total du séjour devra être effectué par virement bancaire ou par cartes de crédit (American Express, MasterCard, VISA, DC, JCB, Diners). Aucun chèque n'est accepté.

I wish to share the room with • Je souhaiterai partager ma chambre avec

Family Name • Nom de Famille	First Name • Prénom
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The room prices include breakfast and VAT. The rates are subject to change in the event of increase in VAT.
 Petit déjeuner et TVA sont inclus dans le prix des chambres. Les prix peuvent être sujets à modification en cas d'augmentation de la TVA.

Special request(s) • Demandes spéciales

3 METHOD OF PAYMENT • MODE DE PAIEMENT

Please, charge my credit card • J'aimerais régler par carte de crédit

American Express MasterCard VISA DC JCB Diners

Card holder's name • Nom de détenteur de la carte	Expiry date • Date d'expiration (DDMMYYYY)
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Credit card No. • Numéro de carte	CVC (Card Verification Code) (Code de vérification de la carte)
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Amount in \ • Montant à \

Card holder's signature • Signature du détenteur de la carte

I wish to use a bank transfer • Je souhaite régler par virement bancaire

I hereby confirm that I have read and accepted the hotel booking procedure, cancellation, changes and refund policies attached to this reservation form. / Je, soussigné, certifie que j'ai lu et accepté le processus de réservation d'hôtel, d'annulation et de changement aussi bien que les conditions de remboursement indiqués dans le présent formulaire

Date _____ Signature _____